

**SCOTSDALE BLUFFS  
HOMEOWNERS ASSOCIATION, INC.**

**ALTERATION APPLICATION**

Owner's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

DESCRIBE IN DETAIL, TYPE OF ALTERATION AND MATERIALS TO BE USED:

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(If more space is required, please attach it to this form. Thank you)

An application requesting approval for any alteration which occurs outside the exterior walls of the building, **MUST BE ACCOMPANIED BY A COPY OF YOUR LOT SURVEY WITH A SKETCH INDICATING LOCATION, SIZE AND TYPE OF CONSTRUCTION. ALL APPLICABLE CONTRACTOR PROPOSALS, AND ANY OTHER PERTINENT INFORMATION AS MAY BE NECESSARY.**

If approval is granted, it is not to be constructed to cover approval of any County or City Code Requirements. A building permit from the appropriate building department is needed on most alterations and/or improvements. The Architectural Review Board shall have no liability or obligation to determine whether such improvement, alteration and addition comply with any applicable law, rule, regulation, code or ordinance. The Board asks that the project be completed within 90 days of approval. If the project is not completed within the approved 90-day period, reapplication will need to be completed and reapproved.

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, the applicant, their hires and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration or addition. IT IS UNDERSTOOD AND AGREED THAT YOUR HOMEOWNERS ASSOCIATION AND AMER-TECH COMMUNITY MANAGEMENT, INC., ET AL, ARE NOT REQUIRED TO TAKE ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE HOMEOWNER AND ITS' ASSIGNS ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE.

Date: \_\_\_\_\_ Owner's Signature: \_\_\_\_\_

ACTION TAKEN BY ASSOCIATION:

Date: \_\_\_\_\_  Approved  Denied

\_\_\_\_\_  
Authorized Signature for the Architectural Review Board

SCOTSDALE BLUFFS HOA, INC.  
AMERI-TECH COMMUNITY MANAGEMENT, INC.  
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PHONE: (727) 726-8000 | FAX: (813) 374-2362